

Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input checked="" type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Chief Executive		
Contact person:	Kevin Tomkinson Deputy Head of Democratic Services	Telephone number: 0113 37 88659	
Subject²:	Appointments to West Yorkshire Combined Authority (WYCA) Committees		
Decision details³:	<p>Various Groups at the Annual meeting of Council identified places on WYCA Scrutiny Committees as 'whips nominees' and have subsequently proposed the following appointments.</p> <p>Cllr Peter Harrand to the Corporate Scrutiny Committee</p> <p>Cllr Jane Dowson to the Corporate Scrutiny Committee</p> <p>Cllr Jacob Goddard to the Corporate Scrutiny Committee</p> <p>Cllr Dawn Collins to the Economy Scrutiny Committee</p> <p>Cllr Colin Campbell to the Economy Scrutiny Committee</p> <p>Cllr Kayleigh Brooks to the Economy Scrutiny Committee</p> <p>Cllr Paul Wray to the Transport Scrutiny Committee</p> <p>Cllr Sharon Hamilton to the Transport Scrutiny Committee,</p> <p>and to confirm the previous notification of</p> <p>Cllr Robert Finnigan's appointment to the Transport Scrutiny Committee</p>		


¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>In addition to this The Labour Group at the Annual meeting of Council appointed Cllr Coupar to the Finance, Resources & Corporate Committee - notification has subsequently been received from the Combined Authority that "It has been decided that it is appropriate for the Finance, Resources and Corporate Committee to be reserved for appointment of Leaders only given its role in the budget process" and therefore;</p> <p>Cllr James Lewis to replace Councillor Coupar on the Finance, Resources & Corporate Committee</p> <p>Further to this, an additional request has been made by the Combined Authority for a single nominee from the Authority to the Combined Authority Culture, Arts & Creative Industries Committee (and for this to be relevant portfolio holder or the most appropriate member).</p> <p>That Cllr Jonathan Pryor be the Council's nominee to the Culture, Arts & Creative Industries Committee</p>
	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>To achieve membership on the West Yorkshire Combined Authority Committees.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>Not applicable</p>
Affected wards:	None
Details of consultation undertaken⁴:	<p>Leader of Council and relevant Executive Members. In terms of 'whips nominees' - Political Group Whips</p> <p>Ward Councillors</p> <p>Others Various across West Yorkshire – see main body of the ddn</p>
Implementation	<p>Officer accountable, and proposed timescales for implementation Managing Director of the Combined Authority – 24th June 2021</p>
List of	Date Added to List:-

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

Forthcoming Key Decisions⁵	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision	
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ⁸ Chief Executive – Mr Tom Riordan	
	Signature 	Date 16th June 2021

⁵ See Executive and Decision-Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision-Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.